

# Room for Work

Career Development course for the over-40s

**Getting you back on the road to work**



**Designed for mature jobseekers and career changers, the Room for Work programme is delivered in 12 sessions over 6 weeks.**

In this course you will:

- Learn current job search methods
- Write an effective CV for every application
- Practise competency-based interviews
- Activate your network
- Use LinkedIn and social media
- Develop your speaking skills

And much, much more...

Visit the WorkMatch website for the next course date

[www.wandsworthworkmatch.org](http://www.wandsworthworkmatch.org)



Funded by  
UK Government

POWERED BY  
**LEVELLING  
UP**

Work  
Match



THE BRIGHTER BOROUGH  
**Wandsworth**

# Room for Work



*“The course was well structured, content was of high quality, and there was a good mix between exposition and practice exercises.”*  
Jobseeker Robert

## The Programme

At each 2.5 hour session you'll learn and practise a new skill, or improve one you have already.

Classes take place in a relaxed and friendly environment. You'll be with people in the same situation as yourself, where you'll feel less isolated - and you'll receive peer support. Tailored one-to-one mentoring is provided by the Course Leader.

### Speakers

Each class features a relevant and informative presentation by a recognised expert. You will gain insights and insider knowledge that will improve your ability to find and land a job that's right for you. We also include practice sessions to help you master skills and techniques that will improve your employability.

### Course Leader

Robin McKay Bell, author of *Finding Work After 40*, is a dynamic presenter, an experienced workshop leader and an expert on age and employment issues.

### In Partnership with Work Match

Follow-up job search support is provided by the Work Match team.

## Workshop schedule

- 1 Effective Job Search
- 2 Improve Your Speaking Skills
- 3 Analyse Your Skill Set
- 4 Career Transitions
- 5 CV Workshop
- 6 Self-employment Options
- 7 Networking
- 8 Social Media for Employment
- 9 Your LinkedIn Profile
- 10 Interview Preparation
- 11 Difficult Questions
- 12 Interview Workshop



To register your interest visit: [www.wandsworthworkmatch.org](http://www.wandsworthworkmatch.org)

Courses start throughout the year.

Contact [sonia.wilson@richmondandwandsworth.gov.uk](mailto:sonia.wilson@richmondandwandsworth.gov.uk)

or call **020 8871 5165** for details of the next start date.



[www.roomforwork.org](http://www.roomforwork.org)